



**FAQs for Virtual Events/Workshops**

**PLEASE READ BEFORE REGISTERING FOR A NASW-GA VIRTUAL EVENT**

**What is the deadline for registration?**

Registration will remain open anywhere from 5 to 10 business days before the event/workshop. The registration close-out timeframe depends on the scheduled start date for an event/workshop.

**Is there a student registration rate?**

Yes. A student registration rate is available for student members of NASW National and its chapters. Students must enter their accredited school of social work identification number and NASW membership number when registering.

**Do I have to be a social worker to attend NASW-GA Events?**

No, in addition to social workers, we encourage other mental health and human services professionals to attend.

**What is included in the registration cost?**

- Access to the event
- Applicable handouts, guides and resources.
- Access to program testing if applicable (additional fee may apply) Continuing Education (CE) Certificate

**What virtual platform is used by NASW-GA?**

Zoom and the GoToMeeting platforms

**How do I receive my CE credit?**

If you view a program live and, in its entirety, you are entitled to receive CE credit, and your certificate will indicate that the CE program was live-streamed. CE certificates are forwarded to your email within 5 business days after the CE program. If there is a delay in disseminating CE Certificates, NASW-GA staff will notify you via email.

**Do I have to be present for the entire event/workshop to receive CE Credit?**

Yes. Participants must be in attendance for the entire workshop session to receive full CE Credit. If the participant does not attend the workshop in its entirety, the CE certificate is amended to the timeframe the participant was actually in attendance. Note: CE Certificates not awarded under 30 minutes of attendance.

**If I am licensed in another state and attend a NASW-GA CE event/workshop, is the CE Credit applicable for my licensure renewal?**

NASW-GA recommends that participants licensed in other states contact their perspective state licensure boards before registering for the event/workshop to determine if the CE credits will apply toward their

## FAQs for Virtual Events/Workshops

licensure renewal. When contacting your state licensing board, you should have the workshop/event description along with workshop facilitators brief bio. on hand to share with the board.

### **\*How is attendance for a virtual event/workshop monitored?**

- Virtual sign in sheet
- The participant's email address links the participant to the registered event. And the participant's email helps NASW-GA staff, when viewing Virtual Attendance reports processed by the virtual platform provider, determine if a participant is actually in attendance. The virtual platform reports offer detailed time frames of when a participant was actually in attendance. Additionally, the virtual platform reports determine when a computer/laptop is sleeping (dormant with no activity over some time)
- Test, quizzes and questions posed by the event/workshop facilitator and response provided by participants (If applicable to the scheduled event/workshop)
- Poll questions may be used by NASW-GA staff or the workshop facilitator. (Poll questions - are questions or a series of questions asked in order to get information about what most people think about something – in case of virtual events, answers are linked to the registered participant's email when answered. Hence, attendance is linked to the registrant's participation in answering the poll questions.)

### **\*When will I receive login information?**

Login information will be sent electronically to the email account used to register for the program a day before the scheduled program. For example, August 18<sup>th</sup> Pre-Conference – The log-in information sent on August 17<sup>th</sup>

### **Will handouts be provided?**

Yes, if applicable to the presentation.

### **How far ahead of time should we log in to a session?**

All conference sessions will begin on time. We recommend that you log in at least 20- 30 minutes before the start of an event/workshop to check your connection and sound.

### **Can I participate if I live outside of the United States?**

You bet you can! You can participate in the Virtual Conference for no additional cost as long as you have Internet access that meets the Technical Requirements. \*\*NASWGA highly recommends that you check with your state licensure board prior to registering for an out of state continuing education (CE) event to verify that the CE's meet your state standards/rules and are acceptable for licensure renewal.

### **\*Can I share NASW-GA Virtual Event Link(s) with a non-conference registrant?**

No - © All Rights Reserved. The virtual events/workshops and the materials contained within the scheduled programs are intended for use only by those who registered for the virtual events with NASW Georgia

## FAQs for Virtual Events/Workshops

Chapter. Use or viewing these materials outside of the course without written permission is a violation of the copyright.

### **Virtual Platform Desktop & Laptop Compatibility - Is your Computer/Laptop Ready?**

■ Please ensure your computer meets hardware, software and bandwidth requirements well in advance of the webcast.

■ What is bandwidth? Network bandwidth is a measurement indicating the maximum capacity of a wired or wireless communications link to transmit data over a network (e.g., Comcast) connection in a given amount of time.

**To check system requirements for the Zoom virtual platform, click on the following link:**

[Zoom system requirements: Windows, macOS, Linux – Zoom Support](#)

■ It is recommended that you use a PC or MAC with an updated Internet Browser. *We recommend Google Chrome, Mozilla Firefox, Edge or Safari. You will not be able to use Internet Explorer as it is too old to be compatible.*

■ Make sure you have pop-ups blockers disabled in your internet browser settings.

■ Make sure that your internet browser is Active X enabled.

■ WIFI is not recommended. The problem with WiFi is signal strength can vary causing bandwidth to increase or decrease.

■ We recommend a wired connection. A wired connection gives a consistent signal and consistent bandwidth. A wired connection provides a better experience.

■ Audio (sound) is projected through your computer speakers. Be sure your computer is equipped with speakers or the room where the conference is being broadcast is equipped with speakers so you can hear the presenters.

**Please note: NASW-GA does not recommend using Internet Explorer to log in or register. Also, it is up to the workshop participants to ensure that their desktop/laptop or tablet is ready and compatible to participate in the virtual event/workshop.**

### **NASWGA Staff:**

**Cheryl Bonneau, JD, MSW, Executive Director | Email: [exec.naswga@socialworkers.org](mailto:exec.naswga@socialworkers.org)**



**FAQs for Virtual Events/Workshops**

**Tiffany Jenkins, BA, MA. Events and Communication Specialist | Email:**  
[Tjenskins.nasw@socialworkers.org](mailto:Tjenskins.nasw@socialworkers.org)

**Jill Hungerford, LCSW, Website Developer & Phone Operator | Email:**  
[Jmhungerford.naswga@socialworkers.org](mailto:Jmhungerford.naswga@socialworkers.org)